



# Skidby Church of England Primary School

## Admissions Arrangements: Policy and Procedures

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### Policy Statement

**Our School Vision: A Christian school in a small community, making a big difference.**

Thessalonians Chapter Five tells us; “*Encourage one another and build one another up*”

#### **Our School Values**

There are many Christian values, but our school vision is underpinned by our core values:

- developing **Respect** for all,
- creating **Resilience** in the face of new and challenging circumstances and
- taking **Responsibility** for our thoughts and actions.

### **Overview**

Our school will always follow the Local Authority’s Admissions Policy and will never allow sex, race, colour or disability to be used as criteria for admission.

### **Inclusion Statement**

Skidby Church of England Primary School is committed to creating a school in which the teaching, learning, achievements, attitudes and well-being of every member of the school matter in accordance with our school values outlined above.

We seek to create opportunities for all children to achieve their very best in terms of academic attainments and personal attainments.

We aim to make the curriculum accessible to all in a stimulating learning environment in which success is celebrated in all areas.

We strive to make everyone feel welcome.

We endeavour to work with parents and members of the community to create a supportive environment for learning.

### **Admissions Procedures**

#### **1. Introduction**

- 1.1 Our governing body will always apply the regulations on admissions fairly and equally to all those who wish to attend this school. The School Standards and Framework Act 1998 introduced a new framework for school admissions from September 2000. This was later revised in the Education Act of 2002. Our Admissions Policy conforms to the regulations that are set out in that Act and are further explained in the statutory School Admissions Code of Practice (Sept 2014)

## **2. Aims and objectives**

- 2.1 We aim to be an inclusive school, welcoming children from all backgrounds and abilities.
- 2.2 All applications will be treated on merit, and in a sensitive manner.
- 2.3 A child's level of ability is irrelevant to this school's admissions policy, as are any special needs the child may have.
- 2.4 The only restriction we place on entry is that of number. If the number of children applying for entry exceeds the places available, we adopt the procedure set out below to determine whether a child is to be accepted or not. It is our wish for parents to find a place for their child at the school of their choice. However, this is not always possible, due to excess demand on the places available.

## **3. How parents can apply for their child to be admitted to our school**

- 3.1 Our school determines the admission arrangements in agreement with the local authority (LA). The Admissions Authority for our school is therefore the LA, which publishes its entry regulations every year. Parents can receive a copy of these regulations directly from the LA.
- 3.2 The LA's annual admissions prospectus informs parents how to apply for a place at the school of their choice. Parents have a right to express their preference, but this does not guarantee a place at that particular school. Applications should be made on a form that can be obtained from the local Education Department, and should be returned by the date stipulated on that form. The school will notify parents of the decision as soon as all the applications have been considered.
- 3.3 In this area, children enter school at the start of the academic year in which they become five. There is one admission date per year, early in September (i.e. when the autumn term begins). Therefore, parents who would like their child to be admitted to this school during the year their child is five should ensure that they return the necessary application form in time.

## **4. Admission appeals**

- 4.1 If we do not offer a child a place at this school, this will be because to do so would prejudice the education of other children by allowing the number of children in the school to increase too much.
- 4.2 If parents wish to appeal against a decision to refuse entry, they can do so by applying to the LA. An independent panel considers all such appeals, and its decision is binding for all parties concerned. If the appeals panel decides that we should admit a child to whom we had refused a place, then we will accept this decision and continue to do all we can to provide the best education for all the children at our school. (Further details of appeal arrangements are set out in the revised Code of Practice on School Admissions Appeals, which came into force in September 2004.)

## **5. The standard number**

- 5.1 The 'standard number' is the number of children the LA considers the school can accommodate. We keep this number under review, and the governors will apply to change the number if circumstances change.

## **6. Sizes of classes for infants**

- 6.1 We will always teach infant children (aged five to seven) in classes that have a maximum number of 30 children.

## **7. Monitoring and review**

- 7.1 This policy will be monitored by the governing body, who will always take due note of the guidance provided by the local Admissions Forum.
- 7.2 The policy will be reviewed every two years, or earlier in the light of any changed circumstances, either in our school or in the local area.

**Date adopted by the governing body:** \_\_\_\_\_

**Signed:**

**Chair of governors:** \_\_\_\_\_

**Headteacher:** \_\_\_\_\_